


Saint Ethelbert's Catholic Primary School Headteacher: Mr Simon Marshall		Chair of Governors: Mrs. Claire Turner Clerk to the Governors: Mrs. Sharon Page
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St. Ethelbert's Catholic Primary School Governing Body follows the committee model of governance. The Full Governing Body, the Finance/Resources and Personnel Committee, the Curriculum and Learning Committee, and the Catholicity Committee each meet three times a year. Governors are not paid at all and give up enormous amounts of their free time to help the school. They visit the school and develop the school ethos and values to give the very best possible educational experience to all the children that go through the doors from Nursery to Year 6. The Catholic Church appoints the majority of Governors, called Foundation Governors. Other Stakeholder Governors are elected by the school staff, parents and Kent County Council.

Full Governing Body September 2023-2024:

Mrs C Turner - Foundation Governor - Chair	Claire.turner@stethelbertsschool.co.uk
Mrs M Francis - Foundation Governor – Vice Chair	Maureen.francis@stethelbertsschool.co.uk
Fr Simon Heans - Foundation Governor	Simon.heans@stethelbertsschool.co.uk
Fr Christopher Basden – Foundation Governor	Christopher.basden@stethelbertsschool.co.uk
Mrs S Calver - Staff Governor	Sharon.calver@stethelbertsschool.co.uk
Mr S Marshall – Headteacher	headteacher@stethelbertsschool.co.uk
Mr D Coleman – Foundation Governor	Daniel.coleman@stethelbertsschool.co.uk
Mrs G Glover – LA Governor	Georgina.glover@stethelbertsschool.co.uk
Ms F Dyas – Foundation Governor	Francesca.dyas@stethelbertsschool.co.uk
Mr M Davis – Foundation Governor	Michael.davis@stethelbertsschool.co.uk
Mrs S Ofori – Parent Governor	sasha.ofori@stethelbertsschool.co.uk
Mrs K Hopewell – Parent Governor	katie.hopewell@stethelbertsschool.co.uk
Mrs M Dowd – Deputy Headteacher and Associate Member	Mary.dowd@stethelbertsschool.co.uk
Clerk - Mrs S Page (The Education People)	clerk@stethelbertsschoo.co.uk

Resignations 2021/2022:

Mrs N Chester

End of Term of Office 2021/2022:

Mrs C Turner

Mrs M Francis

Current vacancies:

None

If you wish to communicate with any of the above School Governors, please do not hesitate to let the school office know and they will arrange a suitable time for the Governor to contact you. Email: admin@stethelbertschool.co.uk

Committees 2023-24:

Governors are appointed to committees based on their expertise. Each committee reports to the Full Governing Body.

Finance, Resources and Personnel Committee: Mrs C Turner, Mrs G Glover, Mr M Davis, Mr S Marshall

Curriculum & Learning Committee: Mrs M Francis, Mr D Coleman, Ms F Dyas, Mrs C Turner, Mr S Marshall

Catholicity Committee: Fr Simon, Fr Christopher, Mrs M Francis, Mr D Coleman, Mr S Marshall, Ms M Dowd

Governors' designated roles and responsibilities 2023/2024:

SEN/AEN – Mrs M Francis

Training and Development - Mrs S Calver

Health and Safety - Mrs S Ofori

Safeguarding (including Online Safety) - Mrs C Turner Mr D Coleman

Budget Monitoring – Mrs G Glover, Mrs C Turner, Mr M Davis

Pupil Premium and Covid catch-up: Mrs M Francis Mrs S Ofori

Sports Pupil Premium - Mrs C Turner

Headteacher's Performance Management Panel- Mrs C Turner, Mrs G Glover and an external advisor.

Pay Panel: Mrs C Turner, Mrs G Glover, Mr M Davis

September 2023 - 2024	
English	Mrs C Turner, Mr M Davis
Maths	Mrs F Dyas, Mrs G Glover
Science	Mrs S Ofori
RE	Fr S Heans, Fr C Basden, Mrs M Francis, Mr D Coleman
History	Mr D Coleman
Geography	Mr D Coleman

Art	Mrs F Dyas
DT	Mrs F Dyas
Music	Fr C Basden
French	Mrs S Ofori
Computing	Mrs C Turner
PE	Mrs C Turner
EYFS	Mrs M Francis

Annual declaration of Business interest. This status is also updated at the start of each meeting.

Mr D Coleman is an Education Officer for the Catholic Diocese of Southwark

Governor Appointment Dates:

Governor Position	Surname	First Name	Title	Start Date	End Date	Position
Foundation Governor	Davis	Michael	Mr	24-Feb-23	23-Feb-27	
Foundation Governor	Turner	Claire	Mrs	01-Dec-22	30-Nov-26	Chair
Foundation Governor	Francis	Maureen	Mrs	01-Sep-22	31-Aug-26	Vice Chair
Headteacher Governor	Marshall	Simon	Mr	01-Sep-20		Headteacher ex-officio
Staff Governor	Calver	Sharon	Mrs	25-Nov-19	02-Dec-23	Staff
Foundation Governor	Heans	Simon	Father	01-Oct-19	30-Sep-27	Parish Priest
Foundation Governor	Basden	Christopher	Father	20-Oct-20	21-Oct-24	Parish Priest
Foundation Governor	Coleman	Daniel	Mr	13-July-21	12-July-25	
LA Governor	Glover	Georgina	Mrs	7-Feb-22	06-Feb-26	
Foundation Governor	Dyas	Francesca	Ms	15-Dec-21	14-Dec-25	
Parent Governor	Ofori	Sasha	Mrs	28-Jan-22	27-Jan-26	
Parent Governor	Hopewell	Kate	Mrs	10-Jan-24	09-Jan-28	
Associate Member	Dowd	Mary	Mrs	31-March-21	30-March-25	Deputy headteacher

Resignations 2020 2021						
	Chester	Nicola	Mrs			
	Robinson	Antonia	Mrs			
Term of Office expired						

The Clerk to the Governors is trained by and supplied by The Education People. The Clerk monitors all attendance at governor meetings.

Attendance at Governing Body Meetings 2022/2023:

	FGB 26/9	P&R 12/10	C&D 21/10	Cath 07/10	FGB 12/12	Cath 24/01	C&D 26/01	P&R 22/03	FGB 06/02	FGB 27/03	C&D 07/07	Cath 04/07	FGB 22/05	FGB 17/07
FGB														
C Turner	X			X	X	X	X			X	X	A	X	X
M Francis	X			X	X	X	X			X	X	X	A	X
Fr S Heans	A			A	A	X				X		X	A	A
S Calver	X				A					A			X	X
S Marshall	X			X	X	X	X			X	X	X	X	X
Fr C Basden	X			A	X	X				A		X	X	X
M Davies										A			A	X
F Dyas	X				A		X			X	X		X	X
S Ofori	X				X					X			X	X

D Coleman	X			X	X	X				-		A	A	X
N Chester	X				X					R				
Associate Members														
G Glover	X				X					X			A	A9*-
M Dowd	X			X	X	X	X			X	X	X	X	X

X In Attendance

A Apologies for Absence given and accepted.

AN Absent and no apologies given

R Governor resigned

TE Term of Office expired

*Held virtually due to Covid-19

Please Note: Associate Members have no requirement to attend meetings.